



2020 Palmer Museum Summer Internship Opportunity

Our work inspires, enriches, and cultivates our community's connection to the unique history, culture, and art of the Greater Palmer Area.

The Palmer Museum of History and Art is a 501(c)3 nonprofit providing museum and visitor center services on behalf of the City of Palmer. We are a small museum and pride ourselves on telling the Palmer story through local art, relevant programming, and reflective exhibitions.

WHEN: This is a ten week program between the dates of May and September. Work will be Monday through Friday during museum open hours. Start and end dates are flexible. The intern will work approximately 30 hours per week.

WHERE: The Palmer Museum of History and Art is located in the log cabin in downtown Palmer across from the Palmer Library at 723 S. Valley Way.

WHAT: The Museum is seeking enthusiastic applicants for our summer internship program. This position is funded by the membership of the Palmer Museum and is intended to provide paid, on the job training for prospective museum and archive professionals. Opportunities and training include designing a museum exhibit, creating finding aids, processing photo collections, and developing content for the museum's online photo website. The intern will receive a stipend of \$3,000. This program does not provide housing, benefits, or transportation.

WHO: Applicants should be currently enrolled or recent graduates of a history, anthropology, or museum studies program. Related fields of study will also be considered. Applicants must be 18 years or older, proficient in computer use, and possess strong communication skills. Prior experience with Alaskan history, working with photo collections, and museum work preferred, but not required.

Application Instructions

Please submit a resume, cover letter, and employment application to the museum in person or via email to director@palmermuseum.org. Application forms can be found on our website at palmermuseum.org. For more information, contact us at 907-746-7670. **Applications are due by March 27, 2020.**